



Faculty Application to Offer EXL Class

Experiential Learning
Middle Tennessee State University
Box 247
Murfreesboro, Tennessee 37132
(615) 898-5542 • Fax: (615) 898-5308
www.mtsu.edu/experience

Information may be typed or clearly written.

Name: _____

Email Address: _____ Campus Box: _____

Department: _____

First Semester Course is to be Offered: _____

How often do you plan to offer this course as an EXL course? one time every semester other

Course Type: co-op/internship study abroad applied experience service-learning
 creative activity teacher education lab course

Course Number: _____ Course Title: _____

Explain how your course meets the criteria listed *on the back of this form* by answering the following questions:

1. How will your course address the two required student learning outcomes?
2. Which two additional student learning outcomes will be addressed in the class? Explain how.
3. How will you incorporate a personal reflection component into the class?
4. How will you incorporate the additional criteria for the type of course (requirements shown on the back of this form)?
5. Describe the project that will be required to fulfill the EXL component.

** Use additional paper to answer these questions.

Faculty: _____ Signature: _____

EXL Coordinator: _____ Signature: _____

Class criteria for All EXL classes:

- The course meets the following EXL student learning outcomes:
 - Students will develop an experience-based knowledge of their disciplines and demonstrate the ability to apply theories and concepts to practical problems.
 - Students will engage in systematic reflection and demonstrate the ability to critically examine their experiences and to create connections between those experiences and disciplinary knowledge.
- The course meets **two** of the additional four EXL student learning outcomes listed below:
 - Students will develop and demonstrate managerial skills including planning, organizing, problem solving, and communicating.
 - Students make contributions to their communities and learn the value of making these contributions (good citizenship); students will develop as individuals including understanding the needs of others, learning cultural awareness, and appreciating the differences in others.
 - Students will develop and demonstrate leadership skills including interpersonal skills, ability to direct others, and teamwork.
 - Students will develop and demonstrate research skills that will help them be successful in graduate programs.
- The final class product includes reflective activity that requires a personal reflection component.
- Students must complete the critical thinking online module if they have not already done so in another EXL class. Students who earned a grade of “B” or above in ENGL 1020 taken at MTSU will not be required to complete this module.

Additional Criteria for Co-op/Internship Courses:

- Co-op and internship supervisors must evaluate the student’s work.
- Students must work a minimum of 40 hours for each semester credit hour earned.
- Students must complete a chronological log of activities using physical or electronic media such as a written log, series of photos with captions, text or video blog, series of podcasts, or website. Instructors may specify type of log or allow students to select any of the options listed.

Additional Criteria for Study Abroad Courses:

- Students must complete a chronological log of activities using physical or electronic media such as a written log, series of photos with captions, text or video blog, series of podcasts, or website. Instructors may specify type of log or allow students to select any of the options listed.

Additional Criteria for Service-Learning Courses:

- Students make contributions to their communities and learn the value of making these contributions (good citizenship). – This learning outcome is **required**.
- Academic instruction involves partnerships between MTSU and the larger community.
- Opportunities are provided for students to enhance civic responsibility.
- Students must complete a chronological log of activities using physical or electronic media such as a written log, series of photos with captions, text or video blog, series of podcasts, or website. Instructors may specify type of log or allow students to select any of the options listed.

Additional Criteria for Creative Activity Courses:

- The creative activity should be a substantial portion of the student’s grade.
- The creative work must be captured in electronic form
- Students must complete a chronological log of activities using physical or electronic media such as a written log, series of photos with captions, text or video blog, series of podcasts, or website. Instructors may specify type of log or allow students to select any of the options listed.

Additional Criteria for Teacher Education Courses:

- Students must have a minimum of 20 hours of in-class experience for EXL credit.
- Courses must contain a service-learning component.

Additional Criteria for Laboratory Courses:

- Just completing a lab course is not enough to receive EXL credit.
- Lab courses in the student’s major, minor, or general education requirements may count for EXL credit.
- Students will keep a reflective journal that will include a log of activities and will connect lab activities with real world application/experience. (This may include special activities outside scheduled laboratory times.)

No additional criteria are required for Applied Experience Classes.

 Definitions for Types of EXL Courses

These definitions are provided so faculty members can accurately categorize their classes when completing the Faculty Application for Offer EXL Class form.

Types of EXL courses are defined below:

- Co-operative education/internship class – work experiences with businesses or non-profit organizations that require discipline-based knowledge. Co-op courses are approved through the MTSU Cooperative Education Office and internships are approved through academic departments.
- study abroad course – Kentucky Institute for International Studies courses (KIIS), Cooperative Center for Study Abroad courses (CCSA) courses, and formal study abroad courses developed and led by MTSU faculty. Other types of study abroad courses approved by the MTSU International Education and Exchange Office and the academic department are also acceptable.
- applied learning course – application of discipline related knowledge through projects with businesses and non-profit organizations; a service-learning component is not required.
- service-learning class – students working in “organized community partnerships that address local needs while developing their academic skills and sense of civic responsibility and community.”
- creative activity course - activity that is driven by the student’s imagination, talents, and/or skills that results in a tangible outcome such as works rendered in aural, visual, physical, written word, electronic media, and/or other forms. Performance and exhibition of creative works may also be included.
- teacher education course – applied learning courses designed specifically for teacher education programs
- lab course – traditional science lab course activities such as biology and physical science.