

MIDDLE TENNESSEE STATE UNIVERSITY

Study Abroad Course Approval Form

The MTSU Study Abroad Course Approval Form is required for all students participating in MTSU study abroad programs. Federal financial aid regulations require that all credit from Study Abroad apply toward the student's degree. In addition, this form will be used to indicate how the credits will specifically apply toward the student's MTSU degree. The student will **NOT** be allowed to study abroad until this form is completed and submitted to the International Programs and Services Office. **Please complete ONE form for each course.** This process will ensure appropriate grade posting once the program is completed and/or an official transcript is received by MTSU. This form will remain in the study abroad file and copies will be forwarded to Records and Financial Aid. International Programs and Services will also mail a copy to the student for his/her records.

Student: _____

SS#: _____

Study Abroad Program: CCSA KIIS MTSU INDEPENDENT
(Circle one of the above programs)

Course: _____

*** Attached is a copy of the course description to assist in the course approval process***

<u>MAJOR ADVISOR'S APPROVAL:</u>	<u>MINOR ADVISOR'S APPROVAL:</u>
Does the above course have an MTSU equivalent course? If yes, what? _____	Does the above course have an MTSU equivalent course? If yes, what? _____
If no, please indicate in the space below the specific substitution course for the above study abroad course. If the course does not have a substitution, please indicate which graduation requirement the study abroad course will fulfill. _____	If no, please indicate in the space below the specific substitution course for the above study abroad course. If the course does not have a substitution, please indicate which graduation requirement the study abroad course will fulfill. _____
_____ Major Advisor's Approval Date	_____ Minor Advisor's Approval Date
_____ Department Chair's Approval Date	_____ Department Chair's Approval Date
_____ Dean's Approval Date	_____ Dean's Approval Date

*******Please return the completed form to: Jennifer Campbell/International Programs and Services Office, CAB 202 *******