

## Assessment Report for Non-Academic Units (2004-2005)

Unit	Subunit/Report	Annual Report	Survey	Performance Review	Semester Report	Course Evaluation	Regular Report/ Timeline/Benchmark
<b>Athletics</b>	Annual BRAA Report	●					
	Annual report from Athletic Ticket	●					
	Annual report of Finances	●					
	NCAA yearly Graduation Reports	●					
	Student-Athlete Exit Surveys		●				
	Tutor Evaluations			●			
	Life skills year end report	●					
<b>Business and Finance Office</b>	Survey employees		●				
	<u>Administration Services</u> – Children, staff and parent survey		●				
	<u>Budget and Planning office</u>						●
	<u>Business Office</u> – Monthly reports online						●
	<u>Campus Planning</u> – Designer performance review				●		
	<u>Center of Energy Efficiency</u> – Implement Construction Phase				●		
	<u>Events and Transportation</u> – Survey clients on satisfaction			●			
	<u>Facilities Service Dept.</u> – Complete in-house review of chargeback system				●		
	<u>Human resource Services</u> - Annually survey employees to meet employees service needs	●					
	<u>Public Safety</u>						●
<b>Development and University Relations</b>							●

<b>Equal Opportunity</b>							•
<b>Internal Audit</b>	Audit status report	•					
<b>Information Technology Division</b>	<u>Academic and Instructional Technology Services</u> - Track number of faculty evaluations completed each semester					•	
	<u>Administrative Information Systems Services</u>						•
	<u>Communication Support Services</u> - Ask all participants to complete a brief survey (STAs , lab directors)		•				
	<u>Database Administration Services</u>						•
	<u>Network Services</u>						•
	<u>Server, Classroom and Desktop</u>						•
	<u>Telecommunications Services</u>						•
<b>Student Affairs</b>	<u>VP for Student Affairs</u>						•
	<u>Academic Support Center</u> – Advisor Trac	•					
	<u>Academic Support Service</u> – CUSTOMS survey		•				
	<u>Admissions</u>						•
	<u>Adult Student Services</u>						•
	<u>Campus Recreation</u> – Marketing results			•			
	<u>Career and Employment Center</u>						•
	<u>Cheerleading</u>						•
	<u>Child Care Lab</u> – ECERS Assessment Summary Report	•					
	<u>Child Care Lab</u> – Program Assessment Rating Report	•					
	<u>Cooperative Education</u>						•
	<u>Disable Student Service</u> – Survey student to assess effectiveness of new testing area		•				
	<u>Enrollment Services</u>						•
	<u>Financial Aid</u> – Running reports to identify eligible students	•					
<u>Guidance Services</u>						•	

<u>Health Services</u> – Survey patients		•				
<u>Housing Residential Life</u> – ACUHO-I Satisfaction Survey		•				
<u>Housing Residential Life</u> – ARAMARK Satisfaction Survey		•				
<u>International Programs</u> - Survey to incoming students to determine what approach or method attracted them to come to MTSU		•				
<u>Judicial Affairs</u>						•
<u>Leadership Development</u> – Course evaluation		•			•	
<u>Multicultural Affairs</u> - Program evaluations and after action program reviews			•			
<u>Records and Scheduling</u> - Review efficiency and feedback from the graduation analysts and the deans	•					
<u>Records and Scheduling</u> - Feedback from faculty	•					
<u>Student Affairs</u>						•
<u>Student Athlete Enhancement</u> - Academic Progress Report Forms	•					
<u>Student Development</u>						•
<u>Student Life</u> - Survey staff with evaluation instrument		•				
<u>Student Organizations</u>						•
<u>Student Support Services</u> - SIS and the SSS database						•
<u>Study Abroad</u>						•
<u>Unions and Programming</u>						•
<u>Withdrawal Office</u> - Monthly report will reflect reasons for withdrawing						•
<u>Women's Center</u> - Feedback and comments from students will be collected and summarized	•					