

SUMMER 2009 DEADLINES

Part of Term	Classes Begin	Last Day to Add or Late Register on RaiderNet	Drop/Add Form or Late Registration Approval Required	Drop Without Grade	Drop with Grade of W	Fee Adj. 100%	Fee Adj. 75%	Fee Adj. 25%	Max. Cr. Hr. Load for Part of Term
1 Full Term May 11- Aug. 7	May 11	May 14	May 15	May 21	June 18	May 10*	May 21	June 1	18**
S1 May Term May 11-30	May 11	May 11	May 12	May 12	May 18	May 10*	May 12	May 15	4**
S2 June Term June 1-July 2	June 1	June 2	June 3	June 4	June 14*	May 31*	June 4	June 8	8**
S3 July Term July 6-Aug. 7	July 6	July 7	July 8	July 9	July 19*	July 5*	July 9	July 13	8**
S4 June/July June 1-Aug. 7	June 1	June 3	June 4	June 9	June 30	May 31*	June 9	June 17	8**
R RODP Term June 1-Aug. 7	June 1	June 4	June 5	June 14*	July 1	May 31*	June 9	June 17	18**

NOTE: Fee adjustments for courses running for odd dates will be prorated per TBR policy. Tuition for undergraduate, graduate, and developmental studies courses is charged at different per-credit-hour rates. Tuition will not be evenly exchanged for dropping and adding courses with different tuition rates. Once the semester begins, tuition exchanges are only allowed for courses dropped and added within the **same part of term** with equal credit hours dropped and added on the **same day**.

Regents Online Degree Program (RODP) courses are charged at a different per-hour rate and are charged **separately** from MTSU courses. RODP courses will not be evenly exchanged with MTSU courses when dropping and adding on the same day. RODP classes can be identified by section number R50.

The fee adjustment policy listed above for each part of term will be applied for a drop and add not within the same part of term. **RaiderNet will be available until 4:30 p.m. on fee payment deadline dates.**

Withdrawals from all Summer classes may be processed via the Add or Drop page on RaiderNet or at the Withdrawal Office, Cope 205B, (615) 898-2808.

Courses added after you have made a payment or confirmed for the Summer term (all parts of terms) will not be dropped from your schedule for nonpayment. If you do not plan on attending the added course, you must drop the course from your schedule by the 100% deadline listed above or you will be charged for the course.

*These represent Saturday, Sunday, or holiday deadlines.

**The maximum credit hour load per part of term is listed; however, the total of all parts of term cannot exceed the maximum for the Summer term. Undergraduate students may not take more than 18 hours without special approval by the appropriate dean as determined by the student's major or the Academic Support Center for undeclared majors. The maximum load for graduate students is 12 hours. Overload forms must be approved by the appropriate graduate program advisor and the College of Graduate Studies for graduate students to take more than 12 hours.

SUMMER 2009 CALENDAR

Summer 2009 Parts of Term

Students may search by parts of term on RaiderNet to facilitate registration and to eliminate scheduling conflicts.

April 6–17 Priority Registration

1–Full Term - May 11–August 7

May 11	Classes Begin
May 25	Memorial Day-No Classes
July 3	Independence Day-No Classes
August 6	Final Exams for classes meeting M–R
August 7	Final Exams for classes meeting M–F

S1–May Term - May 11–30

May 11	Classes Begin
May 25	Memorial Day-No Classes
May 29	Final Exams for classes meeting M–F
May 30	Final Exams for classes meeting Saturday

S2–June Term - June 1–July 2

June 1	Classes Begin
July 1	Final Exams for classes meeting M–R
July 2	Final Exams for classes meeting M–F

S3–July Term - July 6–August 7

July 6	Classes Begin
August 6	Final Exams for classes meeting M–R
August 7	Final Exams for classes meeting M–F

S4–June/July Term - June 1–August 7 - NEW!

June 1	Classes Begin
July 3	Independence Day-No Classes
August 6	Final Exams for classes meeting M–R
August 7	Final Exams for classes meeting M–F

R–RODP - June 1–August 7

June 1	Classes Begin
July 3	Independence Day-No Classes
August 7	Final Exams

Graduation for Summer Term is August 8, 2009.
Deadline for final grades is August 10, 2009.

Fee Payment/Confirmation Deadlines

Course Selection	Fee Payment/Confirmation Deadline
April 6–May 8	May 1 by Mail May 8, 4:30 p.m. Business Office/ RaiderNet
May 9–12	May 12, 4:30 p.m. Business Office/ RaiderNet
May 13–June 2	June 2, 4:30 p.m. Business Office/ RaiderNet
June 3–July 7	July 7, 4:30 p.m. Business Office/ RaiderNet

Late Registration Fee:

Late registration fee of \$100 charged after May 10, 11:59 p.m., if registration occurs on or after the first day of class for each part of term and no other registration for a summer part of term exists.

How to Confirm or Pay on RaiderNet

Beginning April 27 you may confirm you will attend MTSU Summer 2009 and validate your registration. Access PipelineMT at www.mtsu.edu and do the following:

- Log in to **PipelineMT**, click on **RaiderNet**, then on the **Student** tab.
- Select **Student Account**.
- Select **Confirm Enrollment/Registration Payment/Account Detail for Term**.
- Select the term Summer Term 2009.
- Your account balance summary and account details for the term will be displayed.
- **To confirm**, click **“Yes, I will attend during Summer Term 2009.”** Wait for a confirmation number, and write it down.
- If you do not get a confirmation number, you have a balance due and you either need to pay or contact the Financial Aid Office if you are receiving loans, grants, or scholarships which should cover your total bill.
- **To pay**, select **Continue**.
- Select **Recent Account Activity**; then select **Make a Payment**.
- Click on **Pay** or **Make a Payment**.
- Follow payment directions.

NOTE: Class schedules will be deleted unless fees are paid or registration confirmed by the fee payment deadlines.

Financial Aid Refunds

- **Direct deposit to bank accounts or to the MTSU e-cash PayCard** will be available beginning Monday, May 11, for students enrolled in 1–Full Term and S1–May Term.
- Students who expect to receive refunds who have not already signed up for either direct deposit or MTSU’s eCash PayCard should sign up for one of the two options as soon as possible.

Financial Aid Refund Disbursement Dates

Financial aid refunds will be direct deposited to bank accounts or MTSU eCash Paycards and will be available for students enrolled in:

Parts of Term	Beginning Date
1–Full Term*	May 11
S1–May Term*	May 11
S2–June Term	June 1
S3–July Term	July 6
S4–June/July Term	June 1
R–RODP only	June 1

NOTE: May 1 is the deadline to sign up for direct deposit for refunds to be available May 11.

*Summer refunds for students who are on financial aid probation for the Spring ‘09 term and are enrolled in the Full or May terms will not be available until the week of May 18 due to Spring term grade posting.

Senior Adult and Permanently Disabled Fee Waivers

Part of Term	Class Selection	Turn in Fee Waiver Forms and Pay Fees by
1–Full Term	May 11	May 12, 4:30 p.m.
S1–May Term	May 11	May 12, 4:30 p.m.
S2–June Term	June 1	June 2, 4:30 p.m.
S3–July Term	July 6	July 7, 4:30 p.m.
S4–June/July Term	June 1	June 2, 4:30 p.m.
R–RODP Term	June 1	June 2, 4:30 p.m.

IMPORTANT DATES

Nov. 26, 2008 Deadline for undergraduate students to file Intent to Graduate forms for August graduation

MARCH

March 1 College of Graduate Studies admission application deadline for Summer 2009

APRIL

April 1 Teacher, TBR, State, UT, and MTSU **employee dependent discount forms** (PC 191B) must be turned in at the Business Office, Cope Building 103, by April 17 for discounts to be included on the bill. Otherwise, forms **MUST** be received by the first day of class. Signatures should not be obtained before April 1, 2009.

April 6–17 **Summer Priority Registration on RaiderNet**

April 20 New summer freshmen (after advising), new summer transfer (after advising), transient, and special undergraduate students may register; RODP majors may register after completing online orientation

April 20–May 8 MTSU, TBR, UT, and state employees fee waiver participants (PC 191A) can register. Turn in forms at the Business Office, Cope 103, before 4:30 p.m. on May 8

April 27–May 8 **Fee payment** for students who registered April 6–May 8. Fees for all summer terms must be paid by **May 8** at 4:30 p.m. or class schedules will be deleted. Credit card or e-check payments may be made on RaiderNet.

Confirm registration. You must confirm you will attend on RaiderNet if fees are paid in full by financial aid or other credits. **You will be given a CONFIRMATION NUMBER when you successfully complete this process.**

Parking permits issued at the Parking and Transportation Services Office, 1403 E. Main. **Any person not currently holding a valid permit may register a vehicle after fees are paid.**

April 30 Completed packets for Summer 2009 graduate assistantship due in College of Graduate Studies

MAY

- May 9–12** Registration for eligible students who have not previously selected summer courses and for students whose schedules were deleted for nonpayment on May 8. Fees due **May 12** by 4:30 p.m.
- May 11** 1–Full Term (full summer term) and S1–May Term classes begin
Late registration for 1–Full Term and S1–May Term classes; \$100 late fee charged.
Sixty-five-year-old, permanently disabled, and 60-year-old students (audit) taking classes for audit register for 1–Full Term and S1–May Term. No late fee. Turn in form and pay fees (if applicable) at the Business Office, Cope Building 103 by 4:30 p.m. on May 12.
Direct deposits of financial aid refunds sent to students' bank accounts or eCash paycards for those enrolled in 1–Full Term and S1–May Term classes.
NOTE: Summer refunds for students who are on financial aid probation for the Spring '09 term and are enrolled in the Full or May terms will not be available until the week of May 18 due to Spring term grade posting.
- May 11–12** Students who drop class(es) for S1–May Term may have their financial aid cancelled
- May 11–21** Students who drop class(es) for 1–Full Term may have their financial aid cancelled
- May 12** **Fee payment/confirmation deadline** for students who registered May 9-12
Students suspended based on Spring 2009 grades will have all Summer classes dropped and a full refund will be issued.
- May 13–June 2** Registration for eligible students who have not previously selected classes for S2–June Term or who need to make schedule adjustments. Fees due by Tuesday, **June 2**, at 4:30 p.m.
- May 20** Undergraduate academic appeal for Summer or Fall 2009 by 4:00 p.m.
- May 22** Undergraduate academic appeal committee meets in Cason-Kennedy Nursing Building
Spring 2009 term graduate academic suspension appeal application due by 4:00 p.m.
- May 23** Students who withdraw before this date in S1–May Term may have all or a portion of their financial aid cancelled depending on the number of days attended.
- May 25** Memorial Day Holiday–NO CLASSES
- May 26** Graduate academic suspension appeal hearings
- May 27** Undergraduate academic appeal decisions available

- May 29** Final Examinations, S1–May Term - M-F classes
- May 30** Final Examinations, S1–May Term - Saturday classes

JUNE

- June 1** Classes begin: S2–June Term, S4–June/July Term, and R–RODP Term
Fall 2009 application deadline to Graduate Studies
- June 1–4** Students who drop class(es) for S2–June Term may have their financial aid cancelled
- June 1–9** Students who drop class(es) for S4–June/July term may have their financial aid cancelled
- June 1–14** Students who drop class(es) for R–RODP may have their financial aid cancelled
- June 2** **Fee payment/confirmation deadline** for students who registered May 13–June 2
- June 5** Last day for graduate students to file Intention to Graduate forms for August graduation
- June 20** Students who withdraw before this date in S2–June Term may have all or a portion of their financial aid cancelled depending on the number of days attended
Written doctoral qualifying exams begin
- June 26** Last day for filing theses and dissertations for August graduation
- June 27** Written master's and specialist's comprehensive exams begin

JULY

- July 1** Final examinations, S2–June Term for classes meeting M–R
- July 2** Final examinations, S2–June Term for classes meeting M–F
- July 3** Students who withdraw from all summer classes before this date in 1–Full Term may have all or a portion of their financial aid cancelled depending on the number of days attended
Independence Day Holiday - NO CLASSES
- July 6** Classes begin, S3–July Term
- July 6–9** Students who drop class(es) for S3–July Term may have all their financial aid cancelled
- July 7** **Fee payment/confirmation deadline** for students who registered June 3–July 7
- July 12** Students who withdraw before this date in R–RODP Term or S4–June/July Term may have all or a portion of their financial aid cancelled depending on the number of days attended
- July 26** Students who withdraw before this date in S3–July Term may have all or a portion of their

financial aid cancelled depending on the number of days attended

July 27 Comprehensive examination results due in College of Graduate Studies

July 31 Deadline to apply for Student Stafford or Parent PLUS loans for the 2009 summer term.
Last day to remove "I" grades for graduate students graduating in August

AUGUST

August 1 Completed Fall 2009 graduate assistantship contract packets due in College of Graduate Studies

August 6 Final Examinations, 1–Full Term (if class meets entire term), S3–July Term, S4–June/July term, and R–RODP Term for classes meeting M-R

August 7 Final Examinations, 1–Full Term (if class meets entire term), S3–July Term, S4–June/July Term, and R–RODP Term for classes meeting M-F

August 8 Commencement

August 10 Deadline for final grades

August 14–19 Diploma pickup for students who completed degree requirements (see www.mtsu.edu/records/grad.htm for Diploma Availability Status)

