

Peer Review/Evaluation Form Online Course Development

COURSE NAME AND ID:				
COURSE DESIGNER:				
FACULTY PEER ASSISTANT <i>Signature:</i>				
DATE COURSE REVIEWED:				
<i>Instructions:</i> Circle LTS (less than satisfactory), S (satisfactory) or X (exemplary) for each Topic. (Please note: Explanation required for any section receiving LTS Rating.) Refer to Rating Descriptions for more detail. After Faculty Peer Assistant (FPA) signs above, send form to Distance Learning Faculty Services Office, MTSU Box X109.				
1. LEARNER SUPPORT AND RESOURCES				
TOPIC	LTS	S	X	COMMENTS
Contact Information	a. Syllabus provides limited contact information.	Specific instructor contact information provided.	Specific instructor and other resource information provided.	
TOPIC	LTS	S	X	COMMENTS
Resource Support Information	b. Some resources are provided.	Course-specific resources are provided.	A variety of course-specific resources is provided.	
TOPIC	LTS	S	X	COMMENTS
Media Resources	c. Limited access to media resources.	Access to appropriate media resources.	Access to a range of appropriate media resources.	

2. COURSE DESIGN AND ORGANIZATION

TOPIC	LTS	S	X	COMMENTS
Organization	a. The course is under construction.	The course is organized.	The course is well organized and logical.	
TOPIC	LTS	S	X	COMMENTS
Syllabus, Course Requirements	b. Course requirements are unclear.	Most course requirements are clear.	Course description and all course requirements are clearly defined.	
TOPIC	LTS	S	X	COMMENTS
Aesthetic Design	c. Aesthetic design does not present course information clearly.	The aesthetic design clearly presents course information.	The aesthetic design effectively communicates course information.	
TOPIC	LTS	S	X	COMMENTS
Course Structure	d. Web pages are inconsistent visually and functionally.	Most web pages are visually and functionally consistent.	All web pages are visually and functionally consistent.	
TOPIC	LTS	S	X	COMMENTS
ADA	e. No mention of services for the disabled student.	Disability statement is included.	Accessibility issues addressed throughout the course.	

TOPIC	LTS	S	X	COMMENTS
Student Feedback	f. Limited opportunities for student input about course design.	Opportunities exist for student feedback.	Multiple feedback opportunities are integrated.	
3. INSTRUCTIONAL DESIGN AND DELIVERY				
TOPIC	LTS	S	X	COMMENTS
Interaction, Communication, Collaboration	a. Limited opportunities for interaction, communication, collaboration.	Some opportunities for interaction, communication, collaboration.	Multiple opportunities for interaction, communication, collaboration.	
TOPIC	LTS	S	X	COMMENTS
Learning Objectives	b. Learning objectives and activities unclear, incomplete or absent.	Learning objectives are identified, activities implied.	Learning objectives identified, activities clearly integrated.	
TOPIC	LTS	S	X	COMMENTS
Learning Styles	c. Multiple learning styles are not recognized.	Individual student needs are addressed and supported.	Student needs, skills and knowledge supported and integrated into implementation strategies.	

TOPIC	LTS	S	X	COMMENTS
Student Feedback	d. Limited opportunities for instructional design input.	Student feedback is regularly collected.	Feedback is integrated into instructional design and strategies.	
4. ASSESSMENT AND EVALUATION OF STUDENT LEARNING				
TOPIC	LTS	S	X	COMMENTS
Student Readiness	a. Course assumes student's readiness for online learning.	Some activities are provided to assess student readiness.	Students required to assess readiness prior to class.	
TOPIC	LTS	S	X	COMMENTS
Assessment Techniques	b. Some course/learning objectives may be aligned.	Course/learning objectives are somewhat aligned.	Course/learning objectives are closely aligned.	
TOPIC	LTS	S	X	COMMENTS
Assessment Strategies	c. Assessment strategies are not comprehensive.	Assessment strategies are used.	Ongoing, multiple assessment strategies are used.	
TOPIC	LTS	S	X	COMMENTS
Assessment Feedback	d. Students receive little performance feedback.	Students receive feedback.	Regular feedback is provided in a timely manner.	

5. APPROPRIATE & EFFECTIVE USE OF TECHNOLOGY

TOPIC	LTS	S	X	COMMENTS
Technological Requirements and Student Access	a. Minimal technical requirements for student access are documented.	Student access technical requirements are clearly documented.	Technical requirements are clearly explained; connectivity issues are considered.	
TOPIC	LTS	S	X	COMMENTS
Technological Tools	b. Limited technology tools are used.	Some technology tools are used.	A variety of technology tools is used.	
TOPIC	LTS	S	X	COMMENTS
Use of Multimedia	c. Multimedia and learning objects are largely absent.	Relevant multimedia elements and/or learning objects may be used.	A variety of multimedia elements and/or learning objects is used throughout the course.	
TOPIC	LTS	S	X	COMMENTS
Student Feedback	d. Course design provides limited opportunity for student feedback on use of online technology	Course design provides for some opportunity for student feedback which can be used to assess course delivery.	Course design uses student feedback to continually make course improvements.	

OVERALL COURSE RATING <input data-bbox="214 418 407 539" type="text"/>	COMMENTS
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Please note: Explanation required for any section receiving LTS Rating

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