

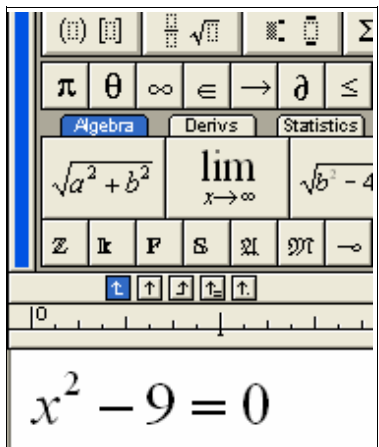


Placing equations in Word with MathType (or Equation Editor)

Start typing your problem within Word. For example, if you want your students to solve for x in a particular problem, just type “Solve for x ” and then click on the MathType

 or equation editor  icon. Type your equation:



You can change the color, style, or size of the equation. Once you get the equation, go to **File-> Save** (or control S). The equation should appear in line with your text:

Solve for x :

If you want to make changes to your equation, just double click the equation, make your changes, and save your work.

Here are a list of common shortcut keys

Exponent: *control h* (h stands for higher)

Subscript: *control l* (l stands for lower)

Fraction: *control f*

Square Root: *control r*

Definite Integral: *control i*

π : *control g, p* (the g stands for “Greek”)

In MathType, when you hover your cursor over a symbol, it will give you the shortcut key at the bottom.

