

## University Seminar UNIV 1010 K

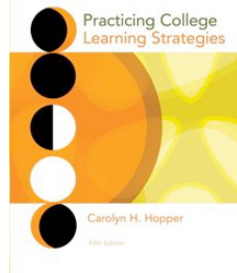
Mandatory Orientation for Online Section Wednesday September 1

BAS S 308 3-4 pm

Instructor: Dr. Carolyn Hopper \*Peck Hall 241 \* 898-2157\*  
chopper@mtsu.edu

Text: **Practicing College Learning Strategies, 5th edition Hopper, Cengage 2010**

### Textbook



The content for the course is the textbook, Practicing College Learning Strategies, 5th edition.

**You** can purchase a paperback copy at the bookstore, Amazon.com, etc., or you can purchase the **ebook** version. For the ebook version go to

<http://ichapters.com> enter under title Practicing College Learning Strategies.

Select 5th edition. **Search**

**The 1<sup>st</sup> choice is the paperback textbook (Shipping is free.)**

**The 3<sup>rd</sup> choice is Premium Web Site with Multimedia eBook Instant Access Code for Hopper's Practicing College Learning Strategies, 5th Edition –This is the ebook(textbook on line)**

*(The 2<sup>nd</sup> choice is for the website only. You will already have access to this free.)*

*We will talk about the various editions at orientation September 2 in room 272 of Walker Library.*

**You must have a textbook to begin the course.**

Be sure if you order a used book that it has all the pages! There is a copy of the textbook on reserve in Walker Library. *You can't start the course without a book. If there is a problem, let Dr. Hopper know immediately. She can perhaps lend you one until you can get your own.*

### Instructions for logging on to D2L

You can get to D2L (the server for the online course) by going to <https://elearn.mtsu.edu:443/>

Log in with you Pipeline user name and password.

You may also get to the course by logging on to Pipeline, clicking my courses and choosing the D2L option. If your course does not show up you may need to click on the + sign by Fall 2009.

<p><b>Instructions for logging on to D2L</b></p>	<p>You can get to D2L (the server for the online course) by going to <a href="https://elearn.mtsu.edu:443/">https://elearn.mtsu.edu:443/</a>          Log in with you Pipeline user name and password.          You may also get to the course by logging on to Pipeline, clicking my courses and choosing the D2L option. If your course does not show up you may need to click on the + sign by Fall 2009.</p>
<p><b>Overview of what to do</b></p>	<p>When you log on, read all announcements on the homepage. Check your email by clicking on Email on the menu bar in the top left corner. <b>Email for this course goes only through D2I— not your regular MTSU email account.</b></p> <p>After you have checked and responded to email, <b>go to Content</b> on the menu bar directly below <i>Learn</i>. The links on the Course Content provide everything you need to progress through the course.</p> <p>Click through the links in the order which they come for instructions for what to do. (You will find a copy of this handout and the Power Point used in orientation should you wish to review it.) You will also find you first discussion board assignment, links to The Study Skills Help Page and test information.</p> <p>Now you are ready to begin with the textbook.</p>
<p><b>Textbook Assignments</b></p>	<p>You should first review the assigned reading in the text (Practicing College Learning Strategies, 5th Edition, Hopper, Houghton Mifflin Co)          In each chapter this is labeled <b>textbook assignment</b>.  <b>Work all exercises as you come to them to reinforce and practice what you read.</b>  <i>If you are using the ebook there will be a link out to the ebook and you will need to sign in. Unfortunately the ebook cannot be dropped into D2L.</i></p>
<p><b>Power Points</b></p>	<p>Each chapter has PowerPoint slides to accompany and summarize main points. The PowerPoint slides will visually summarize the main points of the chapter. You will probably find them extremely useful; however, there is no assignment connected to the PowerPoints.</p> <p><i>If you are using the ebook you can activate the power points</i></p>

<p><b>Posting on Discussion Board</b></p>	<p>The link in the Content for each chapter will take you directly to the discussion question. (You can also get to the discussion board by choosing <b>Discussions</b> on the menu bar.) Questions will be posted for each chapter. The postings on the discussion board are the way you participate in class in an online class. You should also post questions when you are confused and comment when something is particularly useful to you. I will respond to questions and comments, but you are also expected to do so. Participation is part of your final grade Use threaded discussion option. When you post, click on the first entry under that category, read it and hit reply and post your discussion assignment and any comments to the one(s) above.</p>
<p><b>Chapter Summary</b></p>	<p><b>Each chapter has a summary to fill in and submit.</b> You can fill in the answers in your textbook and then type them into the appropriate boxes on line. Be sure to check later for comments from your instructor and your score. The summaries are excellent ways to check to see if you understood the information presented in each chapter and to use as a study guide. It is a good idea to fill in the summary in your text as you are reading each chapter. The questions are in the order in which you come to them in the book. Summary answers come from the reading. <b>The summaries and discussion board posting are the basis for your participation grade.</b> To submit your summary --Click on chapter summary listed in the content list or select Quizzes from the menu bar at the top of the page. (Be sure to follow directions about saving answers and submitting.) You instructor will grade you answers. When it is graded, you will see a button that says view score. You will see your score. To view comments your instructor made on each question, under Attempts, click the highlight number (probably #1.) You can also view your score by choosing Grades from the menu bar at the top. Chapter Summaries are due before the Unit Test that includes that chapter. Although the summary will be what you submit for each chapter, you are expected to work all exercises in each chapter</p>
<p><b>Practice Quizzes</b></p>	<p>Each chapter has a practice quiz to help check your understanding. They are labeled as ACE quiz. There is an option for emailing to your instructor on each quiz. You need not e-mail these to your instructor. They are for your practice.</p>

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<b>Keeping up to date</b>	You can progress through the chapters and Units at your own pace, but the chapters and their respective summaries <b>MUST</b> be completed before the time announced for that Unit Test. (You may be ahead of schedule-but not behind!)
<b>Review Sheets</b>	There is a REVIEW SHEET with addition study links to let you know what to expect on each Unit Test or Exam and to give you practice. Exams will be given at announced times on campus. If you cannot take exam at the announced time, can schedule a time that you can take it. See explanation below under Scheduling makeup tests.
Unit Tests	After a certain number of chapters, you will take an exam on campus. There will be five of these exams and a final exam covering the material in previous exams. The first exam comes after you have completed the Survival Kit and the first three chapters. Again, there will be a link to a test review for the test. The date of the unit test is listed on the Content List as well as the chart below.
<b>Tests</b>	Unit Tests and Final Exam are taken on campus--not on-line . I will give them in BAS 308S at the announced times.
<b>Scheduling a Make Up Test</b>	<p><b>If you are unable to come to campus at the time announced for a test, you need to make arrangements to take the test within a 5-day period. You will take your makeup test through the Testing Center on Campus, KOM 126. You will schedule through that center.</b> They will send your test to me. I do, however, need to know when you are taking the test so that I can have a test for you at the center.</p> <p>To reschedule an exam:  Exams can be scheduled by visiting their web site at <a href="http://www.mtsu.edu/flextest">http://www.mtsu.edu/flextest</a>. Click on the Correspondence or MTSU Online Exam option. All exams are listed in alphabetical order--or call (615) 898-2743  <i>Again, if you schedule a flex test you must notify me that you</i></p>

<b>Unit Test and Exam Schedule</b>	<p>If you want to work ahead of this schedule, you may take your tests early by following the procedure described above.</p> <p>Put these dates on your calendar <b>NOW.</b></p>
<p>Unit Test 1 Survival Kit-Chapter 3</p>	<p><b>September 20</b> BAS South 308</p>
<p>Unit Test 2 Chapter 4</p>	<p><b>October 4</b> BAS South 308 3-4</p>
<p>Unit Test 3 Chapters 5,6,and 7</p>	<p><b>November 1</b> BAS South 308 3-4</p>
<p>Unit Test 4 Chapters 8,9,and 10</p>	<p><b>November 15</b> BAS South 308 3-4</p>
<p>Unit Test 5 Chapter 11</p>	<p><b>November 29</b> BAS South 308 3-4</p>
<p>Final Exam</p>	<p><b>December 8</b> BAS South 308 3-4</p>